

Partnership Board

Title of Paper	Minutes of the 27 th February 2020 Partnership Board meeting in public		
Agenda Item	3	Date of meeting	1 st October 2020
Exec Lead	Roshan Patel, Chief Operating Officer, HIOW Partnership of CCGs		
Author	Steve Cummins, Governance Manager, HIOW Partnership of CCGs		

Purpose	For Decision	X
	To Ratify	
	To Discuss	
	To Note	

Executive Summary	
<p>The minutes of the Partnership Board meeting held in public on 27th February 2020 are presented for discussion and decision.</p>	
Recommendations	<p>The Partnership Board are asked to:</p> <ul style="list-style-type: none"> • Consider whether the minutes of the meeting reflect an accurate record and, if so, to approve them.

Partnership Board* Meeting (public)

Thursday 27 February 2020 12:10, Geneva room, The Ark Centre, Dinwoodie Drive Basingstoke RG24 9NN

Present

Peter Cruttenden**	Chair of the Partnership Board, HIOW Partnership of CCGs
Julia Barton	Executive Director of Quality and Nursing, HIOW Partnership of CCGs
Ros Hartley	Executive Director of Strategy and Transformation, HIOW Partnership of CCGs
Michele Legg	Clinical Chair, Isle of Wight
Maggie Maclsaac	Chief Executive Officer, HIOW Partnership of CCGs
Roshan Patel	Chief Operating Officer, HIOW Partnership of CCGs
Barbara Rushton	Clinical Chair, South Eastern Hampshire
Sara Tiller	Managing Director, Fareham & Gosport and South Eastern Hampshire
Alison Smith	Managing Director, Isle of Wight
Ruth Colburn Jackson	Managing Director, North Hampshire and West Hampshire
Nicola Decker	Clinical Chair, North Hampshire
Fiona White	Executive Director of People and Development, HIOW Partnership of CCGs
Judy Venables	Non Executive Director for Governance, HIOW Partnership of CCGs
Margaret Scott	Non Executive Director for Primary Care, HIOW Partnership of CCGs
Carole Truman	Non Executive Director for Patient and Public Involvement, HIOW Partnership of CCGs
Jane Cole	Interim Director of Finance, HIOW Partnership of CCGs

In attendance

Emma McKinney	Director of Communications and Engagement, HIOW Partnership of CCGs
Peter Bibawy	Clinical Chair, North East Hampshire and Farnham (<i>from 10:45</i>)
Alison Edington	Director of Delivery, HIOW Partnership of CCGs
Jenny Erwin	Director of Mental Health, Transformation and Delivery, HIOW Partnership of CCGs
Andy Brooks	Chief Clinical Officer, The Frimley Collaborative
Abigail Eales	Head of Governance, HIOW Partnership of CCGs
Leonora May (<i>minutes</i>)	Governance and Committee Officer, HIOW Partnership of CCGs
Steve Cummins	Governance Manager, HIOW Partnership of CCGs

Apologies

David Chilvers	Clinical Chair, Fareham and Gosport
Ed Palfrey	Secondary Care Clinician, HIOW Partnership of CCGs

1. Welcome and introductions

The Chair welcomed members, attendees and members of public to the meeting. Apologies were noted as above and the meeting was declared as quorate.

2. Register of Interests

The Register of Interests was noted and members and attendees confirmed their entries on the register as being correct.

3. Working together as a joined up Health and Care System in North and Mid Hampshire

The Clinical Chair, North Hampshire and the Managing Director North and Mid Hampshire CCGs gave a presentation on place, priorities, partnerships and plans with a North and Mid Health and Care System focus. The Partnership Board and members of the public were given opportunity to imagine themselves as members of the community in North and Mid Hampshire. The Partnership Board and members of the public gave the following feedback:

- There needs to be a change of culture whereby communities can contribute to Health and Care and feel a sense of ownership
- There is a need to involve Voluntary Sector colleagues more and make the most of the benefits
- Services are overcomplicated with too much choice and not enough communication around choices available
- We get confused- how can we get past calling our GP for all of our health care worries? We rely on services that we know
- We need to make the most of communication and marketing
- Patients should be our partners
- We need to look at this from bottom up as well as top down and move from reactive to proactive

The Clinical Chair, North Hampshire would capture the feedback and share for future reflection. **Action:** Clinical Chair, North Hampshire.

4. Questions from the public

Two members of public attended the meeting and the following questions were asked.

Question: What is being done to change culture- how will you ensure that communities are more involved with planning Health and Care?

Answer: We are looking to work with the Voluntary Sector at all levels and this would help with further diversifying. We are now working in a more integrated way with the Voluntary Sector, hospice providers and with Public Health and their data which helps us to manage future care and get better at prevention. Different ways of working are important when looking to change culture- we are building stronger connections between commissioning and communities and inviting Voluntary Sector colleagues to join us as trusted partners. In the future we would like to integrate further by letting others lead with us in a supporting role.

The Partnership Board noted the advantages of fully integrated service models for patients.

5. Minutes of the previous meeting held in public on 28th November 2019

The Minutes of the previous meeting were agreed as an accurate record.

6. Action tracker and matters arising

Working with the Voluntary, Community and Social Enterprise (VCSE) Sector- the Executive Director of Strategy and Transformation, HIOW Partnership of CCGs gave an update on the development of the four priorities across the Partnership working with the VCSE sector following the presentation at the Partnership Board meeting in public on 28th November 2019. Lots of progress had been made on the four priorities since November with a focus on tasking Voluntary Sector organisations to think about how they could work together at scale across HIOW through a new model that would ensure the sector was supporting Partnership priorities. Other areas of progress included Voluntary Sector partners representing the sector on the HIOW Prevention Board, Voluntary Sector commissioners and Local Authorities meeting to share best practice and Acute & Community Trusts across HIOW working together to develop the Voluntary Sector whilst combining resource.

It was agreed that it was important to both the HIOW Partnership of CCGs and also Voluntary Sector colleagues that the purpose and desired outcomes of working together as trusted partners was clear.

HIOW Partnership of CCGs approach to Environmental Sustainability- an assessment had been completed on the HIOW Partnership of CCGs approach to Environmental Sustainability following an action from the Partnership Board meeting in public on 28th November 2019. It was noted that the environment had an impact on the health of communities and so it was important to do more to become more environmentally friendly. A stock take had been completed on individual CCGs Sustainable Development Management Plans (SDMP) and it was thought that generally, more could be done. There was an immediate opportunity to initiate good practice across the CCGs, promoting ways to become more environmentally sustainable to colleagues and consider how the environmental impact of decisions was being captured within the governance structure of the Partnership. SDMPs would be reviewed in 2020/21 and would be updated to Green Plans utilising national guidance and working towards sustainability targets within the Long Term Plan.

The Partnership Board:

- **Noted the updates on the two key work streams and were keen to see further development in coming months.**

7. Annual Equalities Report 2019

The Director of Quality and Nursing, HIOW Partnership of CCGs presented the 2019 Equalities Report to the Partnership Board for approval to publish on public facing websites. The Report had previously been approved by the Quality, Performance and Finance Committee and the Partnership Board were asked to ratify this decision.

It was agreed that there was further work to be done in regard to accessible information standards and the Quality Board was working through this at scale.

The Partnership Board:

- **Ratified the decision made at the Quality, Performance and Finance Committee meeting for each individual CCG report would be published on public facing websites.**

8. Governing Body Assurance Framework (GBAF)

The Interim Director of Finance, HIOW Partnership of CCGs presented the Governing Body Assurance Framework to the Partnership Board to approve scoring of key risks and note controls and mitigations in place against them.

The Non Executive Director for Primary Care queried whether 12 was a high enough score to reflect risk number three (Service Redesign and Improvement). Primary Care resilience would be a topic for discussion at the Partnership Board seminar on 26th March 2020 and the scoring of this risk would be reviewed afterward. It was noted that Covid-19 was not reflected within the Governing Body Assurance Framework- the Director of Mental Health Transformation and Delivery, HIOW Partnership of CCGs confirmed that this risk was being reported and monitored at scale as it was a rapidly changing risk to be kept under review.

The Partnership Board:

- **Approved key risks as part of the Governing Body Framework, and**
- **Noted the controls and mitigations in place.**

9. Quality, Performance and Finance updates

Quality- there had been lots of improvement in CQC inspections outcomes across HIOW. Both the Isle of Wight Trust and Hampshire Hospitals Foundation Trust had enforcement action lifted by CQC as notable improvements had been made in quality of care. Both Portsmouth Hospitals Trust and Southern Health had improved ratings from 'requires improvement' to 'good'. There were ongoing risks related to Urgent and Emergency Care across HIOW and there was still ambulance holds in Portsmouth and 12-hour trolley breaches on the Isle of Wight although there had been notable improvements this month.

It was noted that the Care Home sector was very fragile in terms of financial pressure and quality of care. There had been great work in each patch between Health and Local authorities to make improvements but this would need to be kept under close review. It was noted that there was a great opportunity for more utilisation of Care Home beds across HIOW which would release pressure from Urgent and Emergency Care Services.

Finance- the financial plans were due to be submitted on 27th April 2020 and North Hampshire CCG would be £5.5m off plan. It was agreed that within the next financial year, the CCGs would need to use staff and resources in a very different way in order to live within financial means. This would apply to the ambitions within the HIOW Long Term Strategic Delivery Plan- colleagues would need to consider using finances in a productive way in order to deliver the priorities within the plan.

Covid-19- Europe and the Middle East were now infected with the virus and there was a sense that there may be a pandemic. There had recently been an announcement that there would be additional resource deployed into 111 services to help with extra pressure. The CCGs were following pandemic flu plans and regionally there was a very clear chain of communication and command. It was ever important that Partnership staff were well informed on guidance and it was agreed that communication to staff would be increased.

Date of next meeting

2nd April 2020 Liphook Millennium Hall, 2-10 Ontario Way, Liphook GU30 7LD

The meeting closed at 13:50

Signed as an accurate record by

Partnership Board Chair: _____ Date: _____

*'The Partnership Board' is the name given to the Governing Bodies of Fareham and Gosport CCG, Isle of Wight CCG, North Hampshire CCG and South Eastern Hampshire CCG meeting as committees-in-common, together with representatives of the North East Hampshire and Farnham CCG Governing Body.

**'Chair of the Partnership Board' includes the role of Convenor of the four Governing Bodies meeting as committees-in-common.

Hampshire & IoW CCG Partnership Board Action Tracker 1 st October 2020 (PUBLIC)							
Ref No	Date of Meeting/ Issue Originally Raised	Title	Summary of Action / Issue	Update Due	Assigned To	Progress report / Update from previous meeting	RAG

There are no open actions