

## **Meetings, headline items and decisions taken by the Partnership Board of the Hampshire and Isle of Wight Partnership of Clinical Commissioning Groups**

On 28th March 2020, Amanda Pritchard, Chief Operating Officer, NHS England and NHS Improvement wrote to NHS providers and commissioners outlining ways for them to free up as much capacity as possible to enable us to prioritise our workload to focus on doing what was necessary to manage the response to the COVID-19 pandemic.

Since this point, the Hampshire and Isle of Wight Partnership of Clinical Commissioning Groups have been operating a lean committee structure. The meetings of all of our Governing Bodies and sub-committees have been taking place virtually, with focused agendas recognising that decisions needed to be taken quickly.

This approach has meant that there were fewer committee meetings and fewer formal papers being presented. As we continue to respond to COVID-19, we want to continue with our commitment to transparent decision making about how we operate our services and use our funds. Over the coming weeks, papers and agendas will begin to be added to our website as meetings take place. This paper is a retrospective summary of the meetings that have been held since March and the items considered, noting that all meetings were held in private.

### **Partnership Board Meeting in Private      7<sup>th</sup> May 2020**

#### **Headline Items**

- Responsibility and function of the Partnership Board within the COVID-19 pandemic response
- Governing Body Assurance Framework

#### **Meeting Summary**

At the May meeting of the Partnership Board, members considered the role and focus of the Board within the context of the COVID-19 pandemic response noting the importance of maintaining a regular meeting schedule while ensuring that agendas were kept as lean and focused as possible.

#### **Items for review**

The Partnership Board reviewed the:

- Forward planner and focus items for the year
- Proposed meeting schedule for the coming months, with meetings scheduled in June, July and the potential to meet in August

## Partnership Board Meeting in Private 4<sup>th</sup> June 2020

### Headline Items

- Future Ways of Working for the CCGs
- Mental Health Services
- Updates from Committees
- Governing Body Assurance Framework
- Wheelchair Procurement
- Integrated Urgent Care Procurement

### Meeting Summary

The June meeting of the Partnership Board considered the ways in which the Partnership CCGs would continue to work with West Hampshire CCG and Southampton CCG, including a set of aligned objectives. The Board also considered the ratification of a Wheelchair and Posture Services procurement document and an update on Integrated Urgent Care.

The Partnership Board received an update on the recovery plan for mental health, built on existing strategies for delivery of the Long Term Plan ambition in addition to the wider Partnership aims and objectives in light of COVID-19.

### Decisions taken

The Partnership Board:

- Approved the draft Partnership objectives subject to amendments outlined in the meeting
- Ratified the Wheelchair and Posture Services procurement document for the Isle of Wight CCG, awarding a seven year, with three year option extension contract to Millbrook Healthcare Ltd
- Endorsed the steps being taken to implement robust leadership and governance arrangements at a strategic level through the governance framework.

### Items for review

The Partnership Board noted the:

- Updates on Future Ways of Working and the draft Partnership objectives
- Update on the draft Mental Health Recovery Plan
- Steps being taken to establish mobilisation of the Integrated Urgent Care (direct award) contract through a Memorandum of Understanding and the Transition and Development Group
- Transformation achievements to date and next steps with regard to NHS 111 First.

## **Extraordinary Partnership Board in Private**

**24<sup>th</sup> June 2020**

### **Headline Items**

CCG Reform Proposals

### **Meeting Summary**

On 24<sup>th</sup> June, the Partnership Board held an extraordinary meeting examining the proposal to create a new CCG from April 2021, formed through the merger of North Hampshire CCG, West Hampshire CCG, Southampton City CCG, Isle of Wight CCG, South Eastern Hampshire CCG and Fareham and Gosport CCG.

### **Decisions taken**

The Partnership Board agreed to:

- Formalise the decision made at the joint Governing Body workshop at the Ageas Bowl in November 2019 to explore the creation of a new commissioning entity (a new CCG) from April 2021, formed through the merger of North Hampshire CCG, West Hampshire CCG, Southampton City CCG, Isle of Wight CCG, South Eastern Hampshire CCG and Fareham & Gosport CCG
- Begin engagement with member practices, staff and stakeholders about these changes, listening carefully to their views
- Commence the process of making the first new appointments into the new structures described in the proposal
- Confirm support to establish a 'shadow Board' this Autumn, through the creation of a Governing Body-in-Common, enabling the six CCGs to begin to provide strategic commissioning leadership together ahead of the creation of the Board of the new commissioning body in April 2021
- Support the continued design of the next level of detail – the design of the local teams (with local leaders and PCNs), the further work we need to do to design the roles that have a HIOW wide focus, and the arrangements that ensure the strong connection needed between the two.

## Partnership Board in Private

9<sup>th</sup> July 2020

### Headline Items

- Updates from Committees
- Governing Body Assurance Framework
- Future Ways of Working
- 111 First

### Meeting Summary

The meeting of the Partnership Board held in July considered the updated Partnership aims and objectives which incorporated amendments proposed at the meeting in June, and received a progress update on the merger programme following the approval of the programme by the respective CCGs boards.

### Decisions taken

The Partnership Board approved the Partnership aims and objectives as follows:

## Our aims



**Quality,  
Performance  
& Money**

We will ensure that local people have **consistent access to timely high quality care**, in line with the NHS constitution. We will improve efficiency and value for money so that **we manage within the available budget**.



**Implementing  
models of  
care**

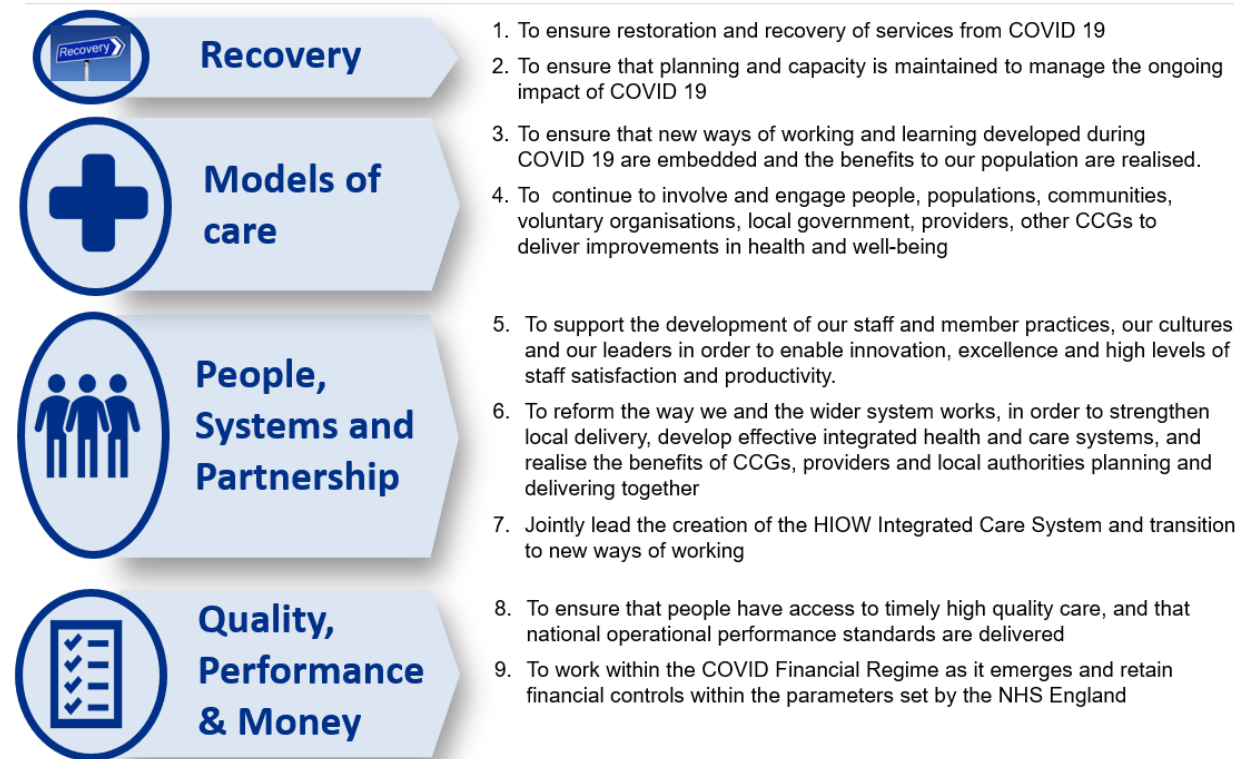
We will achieve this by working with people, communities and partners to **prevent ill health, implement new service models, improve patient outcomes and experience**, and make sure services are sustainable.



**People,  
Systems and  
Partnership**

We will support the development of our **workforce and member practices**. We will **redesign the way we work** locally and across the Partnership. We will **reform the health and care system with our partners** to deliver better outcomes for local people.

## Our objectives for 2020/21



### Items for review

The Partnership Board reviewed the:

- Updates on Future Ways of Working
- Presentation on 111 First

## Partnership Board in private

13<sup>th</sup> August 2020

### Headline Items

- Updates from Committees
- Governing Body Assurance Framework
- Future Ways of Working
- Hampshire Together: Modernising our Hospitals and Health Services
- Restoration and Recovery Plan

### Meeting Summary

The August meeting of the Partnership Board received the regular updates from the sub-committees of the Board, reviewed its assurance framework and noted progress on development as an Integrated Care System, acknowledging the positive ways of working that had been brought about through the COVID-19 pandemic response.

The Board received updates which provided further detail on the Hampshire Together: Modernising our Hospitals and Health Services programme, and on the structure for the oversight, development and delivery of the Restoration and Recovery plan for Health services

### Decisions taken

The Partnership Board:

- Approved the key risks reported as part of the Governing Body Assurance Framework, noting the controls, mitigations and actions in place
- Ratified the Hampshire Together: Modernising our Hospitals and Health Services Programme and Engagement Strategy.

### Items for review

The Partnership Board reviewed the:

- Updates on Future Ways of Working
- Hampshire Together: Modernising our Hospitals and Health Services Programme and Engagement Strategy updates
- Governance structures established to oversee the development of the Hampshire and Isle of Wight Restoration and Recovery Plan
- Progress to date in light of local priorities and action issued nationally.

## Partnership Board in Private

24<sup>th</sup> September 2020

### Headline Items

CCG Reform in Hampshire and Isle of Wight

### Meeting Summary

The meeting of the Partnership Board in September considered Future Ways of Working following on from its discussions in June, July and August as the CCGs began to work more closely.

The Board considered the benefits of the proposed changes, including the opportunity presented by a merger for primary care and GP surgeries to work together both locally and at scale.

### Decisions taken

The Partnership Board agreed the:

- Proposed merger of the four Partnership CCGs into the new CCG
- Proposal to call the new CCG 'NHS Hampshire, Southampton and Isle of Wight Clinical Commissioning Group (HSI CCG)'

## Partnership Board in Public

1<sup>st</sup> October 2020

### Headline Items

Updates from Committees

Governing Body Assurance Framework

Notification of the publication of Annual Reports and Accounts

### Meeting Summary

The October meeting of the Partnership Board received the regular updates from the sub-committees of the Board, reviewed its assurance framework and noted the Annual Reports and Accounts for:

- Fareham and Gosport CCG
- North Hampshire CCG
- Isle of Wight CCG
- South Eastern Hampshire CCG.

The meeting was recorded and is available on the [website](#).

### Decisions taken

The Partnership Board approved the:

- Key risks reported as part of the Governing Body Assurance Framework, noting the controls, mitigations and actions in place
- Annual Reports and Accounts for each of the CCGs.

## Partnership Board in Private

7<sup>th</sup> October 2020

### Headline Items

Transforming Urgent and Elective (TrUE) Care Programme

### Meeting Summary

The meeting of the Partnership Board in September considered an update on the TrUE care programme and provided recommendations for approval regarding procurement activities.

### Decisions taken

The Partnership Board agreed the interim procurement approach.

## Partnership Board in Private

29<sup>th</sup> October 2020

### Headline Items

Hampshire Together: Modernising our Hospitals and Health Services

### Meeting Summary

The Board received updates which provided further detail on the Hampshire Together: Modernising our Hospitals and Health Services programme.

### Decisions taken

The Partnership Board noted:

- The Hampshire Together: Modernising our Hospitals and Health Services Programme and changes to the activities and timelines prior to public consultation.

## Partnership Board in Private

5<sup>th</sup> November 2020

### Headline Items

Updates from Committees

Future Ways of Working

Application for Integrated Care System (ICS) accreditation

### Meeting Summary

The October meeting of the Partnership Board received the regular updates from the sub-committees of the Board, noted an update on the CCGs Ways of Working Programme and a summary of the technical ICS submission requirements alongside the system's approach to the process of applying for ICS status, within the context of ongoing development.

### Decisions taken

The Partnership Board noted the:

- Updates on Future Ways of Working
- Progress made with the formal application for Integrated Care System accreditation



## Partnership Board in Private

26<sup>th</sup> November 2020

### Headline Items

Hampshire Together: Modernising our Hospitals and Health Services

### Meeting Summary

The Board received updates which provided further detail on the Hampshire Together: Modernising our Hospitals and Health Services programme.

### Decisions taken

The Partnership Board noted the:

- Development and progress of the draft pre-consultation business case
- Development of the draft consultation plan.

The Partnership Board agreed the:

- Submission of the draft version of the pre-consultation business case to NHS England/Improvement
- Submission of the draft consultation plan to NHS England and Improvement.

## Partnership Board in Private

3<sup>rd</sup> December 2020

### Headline Items

Updates from Committees  
Future Ways of Working  
Hampshire and Isle of Wight ICS Update

### Meeting Summary

The October meeting of the Partnership Board received the regular updates from the sub-committees of the Board and the next steps on developing and embedding Integrated Care Systems.

### Decisions taken

The Partnership Board noted:

- Progress made to enact the decision to form a single CCG for Hampshire, Southampton and Isle of Wight

## Partnership Board in Private

9<sup>th</sup> December 2020

### Headline Items

Hampshire Together: Modernising our Hospitals and Health Services

### Meeting Summary

The Board received updates which provided further detail on the Hampshire Together: Modernising our Hospitals and Health Services programme.

### Decisions taken

The Partnership Board noted the programme updates.

## Sub-Committee meetings

In addition, the following meetings of the Sub-Committees of the Hampshire and Isle of Wight Partnership Board have taken place:

Quality, Performance and Finance Committee	30 <sup>th</sup> April 2020
Audit and Risk Committees in Common	20 <sup>th</sup> May 2020
Quality, Performance and Finance Committee	21 <sup>st</sup> May 2020
Primary Care Commissioning Committee in Common	11 <sup>th</sup> June 2020
Audit and Risk Committees in Common	23 <sup>rd</sup> June 2020
Quality, Performance and Finance Committee	25 <sup>th</sup> June 2020
Quality, Performance and Finance Committee	30 <sup>th</sup> July 2020
Audit and Risk Committees in Common	30 <sup>th</sup> July 2020
Remuneration Committee	11 <sup>th</sup> August 2020
Primary Care Commissioning Committee in Common	19 <sup>th</sup> August 2020
Primary Care Commissioning Committee in Common	10 <sup>th</sup> September 2020
Partnership Clinical Delivery Group	17 <sup>th</sup> September 2020
Quality, Performance and Finance Committee	24 <sup>th</sup> September 2020
Primary Care Commissioning Committee in Common	17 <sup>th</sup> October 2020
Primary Care Commissioning Committee in Common	14 <sup>th</sup> October 2020
Audit and Risk Committees in Common	21 <sup>st</sup> October 2020
Quality, Performance and Finance Committee	29 <sup>th</sup> October 2020
Partnership Clinical Delivery Group	29 <sup>th</sup> October 2020
Partnership Clinical Delivery Group	19 <sup>th</sup> November 2020
Quality, Performance and Finance Committee	26 <sup>th</sup> November 2020
Audit and Risk Committees in Common	28 <sup>th</sup> January 2021